



**HOT WORK FIRE WATCH CHECKLIST**

Checklist completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Completed:

- There is no evidence of burning or smoldering material.
- Familiarize yourself with the Emergency Evacuation Plan, exit routes and alarm locations in the building where hot work operations are being performed.
- Ensure that an appropriate fire extinguisher is readily available in the hot work area.
- Verify with the Hot Work Operator what type of activity they will be doing and take necessary precautions prior to the start of the work.
- Verbally communicate to all employees that hot work activities are being conducted in the area.
- Ensure that there are no flammable materials near the work area. Flammable materials must be relocated at least 35 ft. from the work area.
- Ensure that materials which cannot be relocated 35 ft. from the work area are covered with a fire blanket prior to conducting hot work.
- Assist the Hot Work Operator with identifying holes in the floor or walls where hot sparks and slag can enter. Ensure that these locations are covered prior to conducting work.
- Position yourself in a manner that allows you to remain visible to the Hot Work Operator and other employees and personnel who may enter the work area.
- Monitor sparks and slag produced by the hot work and ensure that they do not land near flammable materials or other employees working in the area.
- Detain anyone attempting to pass through the work area until the hot work can be suspended.
- Alert the Hot Work Operator if anyone enters the work area. Suspend hot work activities until the area is clear again.
- DO NOT leave your post until you are relieved by another trained fire watch. In the event of an emergency all hot work activities must be suspended.
- Remain in the work area for least **60 minutes\*** after hot work is completed.

\*Increased to 60 minutes based on revisions to the 2019 Edition of NFPA 51B